

## Risk Assessment

<b>Description of Activity / Person / Area / Equipment being assessed</b>	Preventing Covid-19 spread in a School Environment
<b>Section(s) / Team(s) covered</b>	Chapel End Infant School and Early Years Centre
<b>Location(s) covered</b>	Early Years Centre
<b>Date of Original Assessment</b>	July 2020

What date did staff, covered by this risk assessment, have the opportunity to comment on this risk assessment?	23.07.20-31.07.20	
Are staff covered by this risk assessment aware of the controls noted and understand them?	Yes	No
Copy of form sent to Trade Union Safety Representative	<b>Yes</b>	No <small>Shared with Union rep 23.07.20</small>

Has action been taken	<b>YES</b> / NO / ONGOING / NONE REQUIRED (Please circle)
Confirmed by Line Manager?	<b>YES</b> / NO
Lead Assessors name (print)	Janice Chaplin
Lead Assessor's signature	
Date:	23.07.20

### Review Dates

Future Review Date (depends on Action Plan findings)	Actual Review Date	Were Changes Made?	Name of Lead Reviewer	Date Staff updated about change
August 2020 (new govt. guidance)			Janice Chaplin	
01.09.20	01.09.20	Yes:  Section 1 - 10 day symptomatic/positive case.  Section 19 – update to music arrangements  RA adapted in line with 'Guidance for full opening: schools' 28 <sup>th</sup> August 2020	Janice Chaplin	01.09.20

	10.09.20	Yes – in accordance with Local Authority advice to all schools.	Janice Chaplin	10.09.20
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## Significant hazards and current controls

No	Hazard/Hazardous Event (What can go wrong)	People at risk	What is currently being done to control the hazard/hazardous event	Risk Rating - High/Med/Low
1	Spread of Covid-19 Coronavirus	Everyone at school, including contractors and visitors	<p>The school will follow the government guidance on <a href="#">fully opening schools</a> where reasonably practicable</p> <ul style="list-style-type: none"> <li>• Minimise contact with individuals who are unwell by regular contact with parents and staff to identify those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school</li> <li>• Ensure that pupils, staff and other adults do not come into the school if they have <a href="#">coronavirus (COVID-19) symptoms</a>, or have tested positive in the last 10 days.</li> <li>• If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell, they must be sent home and advised to follow '<a href="#">stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection</a>', which sets out that they must self-isolate for at least 10 days and should <a href="#">arrange to have a test</a> to see if they have coronavirus (COVID-19). Any household members of that individual that are also within school should also be sent home (e.g siblings). If they have tested positive whilst not experiencing symptoms but develop symptoms during the isolation period, they should restart the 10 day isolation period from the day they develop symptoms. Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.</li> <li>• Any child awaiting collection, will be moved to <b>the medical room at the Infant School office and EYC office</b>, with adequate ventilation, where they can be isolated with appropriate adult supervision if required. A separate toilet for them to use is <b>the disabled toilet near the main office</b>. The toilet will be cleaned using standard disinfectant before use by anyone else. <b>Staff will maintain 2m distance from the child at all times if possible and appropriate.</b></li> <li>• As is usual practice, in an emergency, call 999 if someone is seriously ill or injured or their life is at risk. Anyone with coronavirus (COVID-19) symptoms should not visit the GP, pharmacy, urgent care centre or a hospital.</li> </ul>	Low

No	Hazard/Hazardous Event (What can go wrong)	People at risk	What is currently being done to control the hazard/hazardous event	Risk Rating - High/Med/Low
			<ul style="list-style-type: none"> <li>• Where a 2m cannot be maintained (such as for a very young child or a child with complex needs) the following guidance will be followed <a href="#">safe working in education, childcare and children’s social care settings, including the use of personal protective equipment (PPE)</a> guidance. <b>See staff training slide and NHS video:</b> <a href="https://www.youtube.com/watch?v=-GncQ_ed-9w">https://www.youtube.com/watch?v=-GncQ_ed-9w</a></li> <li>• Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive, or they have been requested to do so by NHS Test &amp; Trace.</li> <li>• Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned with normal household bleach after they have left to reduce the risk of passing the infection on to other people. See the COVID-19: cleaning of non-healthcare settings guidance. Public Health England is clear that routinely taking the temperature of pupils is not recommended as this is an unreliable method for identifying coronavirus (COVID-19).</li> <li>• To avoid ingestion of sanitiser, small children and those with complex needs should be assisted with washing their hands. Skin friendly skin cleaning wipes can be used as an alternative.</li> </ul>	
2	Poor hand hygiene spreads Covid-19	Everyone	<ul style="list-style-type: none"> <li>• Staff and pupils must clean their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating. Regular and thorough hand cleaning is going to be needed for the foreseeable future.</li> </ul>	Medium
3	Poor respiratory hygiene spread Covid-19	Everyone	<ul style="list-style-type: none"> <li>• ‘Catch it, Bin it, Kill it’ approach is essential, so the school has enough tissues and bins available in the school to support pupils and staff to follow this routine.</li> <li>• Staff will support younger children and those with complex needs are helped to get this right, and all pupils understand that this is now part of how school operates.</li> <li>• The <a href="#">e-Bug coronavirus (COVID-19) website</a> contains free resources for schools, including materials to encourage good hand and respiratory hygiene.</li> </ul>	Low

No	Hazard/Hazardous Event (What can go wrong)	People at risk	What is currently being done to control the hazard/hazardous event	Risk Rating - High/Med/Low
4	Poor levels of cleanliness spread Covid-19	Everyone	<ul style="list-style-type: none"> <li>The government guidance for <a href="#">cleaning in non-healthcare settings</a> is applied to ensure appropriate controls are put in place</li> <li>A cleaning schedule is in place and includes: <ul style="list-style-type: none"> <li>more frequent cleaning of rooms / shared areas that are used by different groups</li> <li>frequently touched surfaces being cleaned more often than normal</li> <li>records to be kept</li> </ul> </li> <li>Different groups don't need to be allocated their own toilet blocks, toilets will be cleaned regularly and pupils will be encouraged to clean their hands thoroughly after using the toilet</li> </ul>	High
5	Poor social distancing spreads Covid-19	Everyone	<ul style="list-style-type: none"> <li>Groups or pupils will be kept separate (in 'year group bubbles') and the layout of rooms will help with maintaining distance between individuals. The groupings and layout have been developed to address: <ul style="list-style-type: none"> <li>children's ability to distance</li> <li>the layout of the school</li> <li>the feasibility of keeping distinct groups separate while offering a broad curriculum</li> </ul> </li> <li>For younger children the emphasis will be on separating groups, and for older children it will be on distancing. For children old enough, they will be supported to maintain distance and not touch staff where possible.</li> </ul>	Medium
6	Lack of Personal Protective Equipment spreads Covid-19	Staff	<ul style="list-style-type: none"> <li>The majority of staff will not require PPE beyond what they would normally need for their work. PPE is only needed where: <ul style="list-style-type: none"> <li>an individual child or young person becomes ill with coronavirus (COVID-19) symptoms while at schools, and only then if a distance of 2 metres cannot be maintained</li> <li>a child or young person already has routine intimate care needs that involves the use of PPE, in which case the same PPE should continue to be used</li> </ul> </li> <li>The guidance on <a href="#">safe working in education, childcare and children's social care</a> will be followed for when and how PPE should be used, what type of PPE to use, and how to source it.</li> </ul>	Low

No	Hazard/Hazardous Event (What can go wrong)	People at risk	What is currently being done to control the hazard/hazardous event	Risk Rating - High/Med/Low
			<ul style="list-style-type: none"> <li>• <b>Staff must be familiar with donning and doffing procedures for wearing PPE safely:</b> <a href="https://www.youtube.com/watch?v=-GncQ_ed-9w">https://www.youtube.com/watch?v=-GncQ_ed-9w</a></li> </ul>	
7	Spread of Covid-19 through ventilation system	Everyone	<ul style="list-style-type: none"> <li>• The ventilation system has been checked against the <a href="#">CIBSE guidance</a>. Where necessary the maintenance company have carried out checks and provided guidance on the safe operation of the ventilation system</li> </ul>	Low
8	Spread of Covid-19 goes unchecked	Everyone	<ul style="list-style-type: none"> <li>• The school will engage fully with the local authority's public health team's <a href="#">Local Outbreak Control Plan</a> and the NHS Test and Trace system</li> <li>• Staff and parents/carers have been advised they will need to be ready and willing to: <ul style="list-style-type: none"> <li>○ <a href="#">book a test</a> if they are displaying symptoms. Staff and pupils must not come into the school if they have symptoms and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit</li> <li>○ provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test &amp; Trace</li> <li>○ <a href="#">self-isolate</a> if they live in a household with someone who develops coronavirus (COVID-19) symptoms or they have been in close contact with someone who tests positive for coronavirus (COVID-19), or if asked to do so by NHS Test and Trace</li> </ul> </li> <li>• Tests can be booked online through the NHS <a href="#">testing and tracing for coronavirus website</a>, or ordered by telephone via NHS 119 for those without access to the internet. Staff, as essential workers, have priority access to testing.</li> <li>• The business continuity plan has been updated on actions to take to cover the four tiers of restriction identified in the government guidance listed at the end of this risk assessment</li> </ul>	Low
9	There is a school confirmed case of Covid-19	Everyone	<ul style="list-style-type: none"> <li>• As set out in the <a href="#">Local Outbreak Control Plan</a>, if made aware of a positive case in a staff or pupil, the SBM/Head will immediately contact the London Coronavirus Response Centre (LCRC) on 0300 303 0450 for advice on isolation of contacts and for a risk assessment to be completed. The SBM / Head will notify the <a href="#">Public Health Team</a>.</li> </ul>	Low

No	Hazard/Hazardous Event (What can go wrong)	People at risk	What is currently being done to control the hazard/hazardous event	Risk Rating - High/Med/Low
			<ul style="list-style-type: none"> <li>The LCRC will provide guidance on communications and letter templates for schools to send to staff, parents of contacts, and the wider school community.</li> <li>Ongoing infection control advice and support will be made available to schools via the Public Health team</li> </ul>	
10	<p>Pupils and staff use public transport to get to and leave school</p> <p><b>The school does not use any designated school transport.</b></p>	Everyone	<ul style="list-style-type: none"> <li>Pupils and staff have been advised to cycle or walk to school</li> <li>Extra secure cycle parking will be installed</li> <li>Where practicable start and finish times have been amended for groups of pupils to reduce the travel risk.</li> <li>Families using public transport should refer to the <a href="#">safer travel guidance for passengers</a></li> <li>Face coverings are required at all times on public transport, except for children under the age of 11 and exempted persons. Further information can be found in the <a href="#">face coverings</a> guidance.</li> </ul>	Medium
11	Member of school community is clinically vulnerable / extremely clinically vulnerable	Extremely clinically vulnerable person	<ul style="list-style-type: none"> <li>Advice for those who are <a href="#">clinically-vulnerable, including pregnant women</a>, will be followed. A separate Individual Health Assessment has been carried out for those members of staff at higher risk.</li> <li>Individuals who were considered to be clinically extremely vulnerable and received a letter advising them to shield are now advised that they can return to work from 1 August as long as they maintain social distancing. Advice for those who are extremely clinically vulnerable can be found in the <a href="#">guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19</a>, along with following the guidance on <a href="#">attendance</a></li> </ul>	Low
12	<ul style="list-style-type: none"> <li>Member of staff has reached 28 weeks into their pregnancy</li> </ul>	<ul style="list-style-type: none"> <li>Pregnant worker</li> </ul>	<ul style="list-style-type: none"> <li>A separate Individual Health Assessment has been carried out for those members of staff at higher risk.</li> <li>The school will follow the Royal College of Obstetrics and Gynaecology (RCOG) advice <a href="#">occupational health advice for employers and pregnant women</a>.</li> </ul>	

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13	Pupils and staff at increased risk of mental ill-health	Pupils and Staff	<ul style="list-style-type: none"> <li>The Department for Education is providing additional support for both pupil and staff wellbeing in the current situation. Information about the <a href="#">extra mental health support for pupils and teachers</a> is available.</li> <li>The <a href="#">Education Support Partnership</a> provides a free helpline for school staff and targeted support for mental health and wellbeing.</li> <li>The schools has an employee assistance provider with the following free phone number <b>0800 328 1437</b> and this has been promoted to staff.</li> <li>Teachers may wish to access the free MindEd learning platform for professionals, which includes a <a href="#">coronavirus (COVID-19) staff resilience hub</a> with materials on peer support, stress, fear and trauma and bereavement.</li> <li>School nurses can assist in line with this programme: <a href="#">healthy child programme</a></li> <li>Additional resources for SEND pupils are here: <a href="#">successful returns following a period of absence</a>; <a href="#">transition planning for post-year 11 destinations</a>; <a href="#">COVID-19 SEND review guide</a>; <a href="#">handbook</a>; <a href="#">Whole School SEND Resource page</a></li> </ul>	Low
14	Lack of staff resources increases risk from Covid-19	Everyone	<ul style="list-style-type: none"> <li>Staff have been asked to work as flexibly as possible. Managers have discussed and agreed any changed before they have been put in place.</li> <li>The school has reviewed existing practices and have used the DfE's <a href="#">workload reduction toolkit</a>.</li> <li>Staff have been made aware of the DfE range of resources, including <a href="#">case studies to support remote education and help address workload</a>.</li> </ul>	Low
15	Peripatetic / supply staff increase risk of Covid-19	Everyone	<ul style="list-style-type: none"> <li>All peripatetic and supply staff have confirmed they are not suffering any Covid-19 symptoms (new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell) before arriving on site.</li> <li>Records of peripatetic and supply teachers are kept for 21 days after their arrival and will be available for any Test and Trace purposes.</li> <li>The <a href="#">DfE guidance</a> will be followed.</li> </ul>	Low
			<ul style="list-style-type: none"> <li>The Education Endowment Foundation (EEF) has published guidance on <a href="#">making the best use of teaching assistants</a> to help primary and secondary schools. Employers should follow part 3 of <a href="#">keeping children safe in education</a>.</li> </ul>	

No	Hazard/Hazardous Event (What can go wrong)	People at risk	What is currently being done to control the hazard/hazardous event	Risk Rating - High/Med/Low
16	Pupil behaviour increased risk of Covid-19	Everyone	<ul style="list-style-type: none"> <li>The behaviour policy has been reviewed to consider the requirements of minimising Covid-19 spread and are available on the school website. <a href="http://www.chapelendinfants.com/wp-content/uploads/2015/01/Positive-Behaviour-Management-Policy-2018.pdf">http://www.chapelendinfants.com/wp-content/uploads/2015/01/Positive-Behaviour-Management-Policy-2018.pdf</a></li> <li>Guidance on <a href="#">behaviour and discipline in schools</a></li> </ul>	Low
17	Exposure to Covid-19 during educational visits	Staff and pupils on visit	<ul style="list-style-type: none"> <li>The <a href="#">DfE guidance</a> on trips is being followed.</li> <li>Only non-residential day trips are currently allowed to Covid-19 secure locations</li> </ul>	Low
18	Exposure to Covid-19 during PE	PE Staff and pupils	<p>Only team sports identified in the governments <a href="#">Teams Sports Framework</a> will be allowed at school</p> <ul style="list-style-type: none"> <li>The following advice has been followed: <ul style="list-style-type: none"> <li><a href="#">guidance on the phased return of sport and recreation</a> and guidance from <a href="#">Sport England</a> for grassroots sport</li> <li>advice from organisations such as the <a href="#">Association for Physical Education</a> and the <a href="#">Youth Sport Trust</a></li> </ul> </li> <li>The work with external coaches, clubs and organisations for curricular and extra-curricular activities have been carefully considered and operate within the schools wider protective measures in this risk assessment.</li> <li>Activities such as active miles, making break times and lessons active and encouraging active travel help enable pupils to be physically active while encouraging physical distancing</li> </ul>	Low
19	Exposure to Covid-19 during music/singing	Music staff and pupils	<ul style="list-style-type: none"> <li>For specialist Music Dance and Drama schools the government guidance <a href="#">working safely during coronavirus (COVID-19): performing arts</a> will be followed, where reasonably practicable</li> <li>Reference to the guidance from the <a href="#">Events Industry</a> on live outdoor events will be checked and followed where reasonably practicable</li> <li>Microphones should be used to prevent the need for shouting, loud speaking or singing, but, if possible, microphones should not be shared</li> </ul>	Med

No	Hazard/Hazardous Event (What can go wrong)	People at risk	What is currently being done to control the hazard/hazardous event	Risk Rating - High/Med/Low
			<ul style="list-style-type: none"> <li>• Pupils will be physically distanced (2m) during lesson, where possible the lesson will be undertaken outside; no close physical correction will take place in music, dance or drama</li> <li>• Music lessons will be limited to groups of pupils from the same bubble to minimise contacts and mixing</li> <li>• Music lessons will be limited to group sizes of no more than 15,</li> <li>• Pupils will be positioned back-to-back or side-to-side,</li> <li>• Instruments are not to be shared during a lesson</li> <li>• Singing, wind and brass playing will not take place in larger groups such as school choirs and ensembles, or school assemblies.</li> <li>• The schools will keep up to date with <a href="#">DfE guidance</a>. All music equipment will be cleaned before a different bubble uses it</li> <li>• Where woodwind instruments are used, these will be blown in a direction away from other pupils/staff.</li> <li>• Singing will take place outside wherever possible or in small groups that are socially distanced and in well ventilated rooms.</li> <li>• Members of staff moving across bubbles are required to remain 2m away from other adults and pupils at all times</li> </ul>	
20	Extra curricular activities increase risk of Covid-19		<ul style="list-style-type: none"> <li>• The <a href="#">DfE guidance</a> will be followed.</li> <li>• As far as possible, children should be kept in a group with other children from the same bubble they are in during the school day, or if impractical, within small, consistent groups.</li> <li>• Guidance followed includes <a href="#">Protective measures for out-of-school settings during the coronavirus (COVID-19) outbreak</a></li> </ul>	Low
21	Catering staff increase the risk of Covid-19	Everyone	<ul style="list-style-type: none"> <li>• The catering provider has confirmed they are working to the <a href="#">guidance for food businesses on coronavirus (COVID-19)</a> as a minimum standard.</li> </ul>	Low
22	Building not maintained/used without	Everyone	<ul style="list-style-type: none"> <li>• all the usual pre-term building checks have been undertaken to make the school safe, including managing the risks of Legionnaires' disease. The following guidance has been followed <a href="#">Legionella risks during the coronavirus outbreak</a>.</li> </ul>	Low

No	Hazard/Hazardous Event (What can go wrong)	People at risk	What is currently being done to control the hazard/hazardous event	Risk Rating - High/Med/Low
	maintenance undertaken		The advice on safely reoccupying buildings from the Chartered Institute of Building Services Engineers' guidance on <a href="#">emerging from lockdown</a> has also been followed.	
23	Staff and parents unsure what to do in the event of a local lockdown due to a local outbreak of Covid-19	Everyone	<ul style="list-style-type: none"> <li>The school business continuity plan has been updated to include procedures to follow in the event of a local lockdown</li> <li>The SBM/Head will contact the <a href="#">Public Health Team</a> and follow their advice, including what is in the <a href="#">Local Outbreak Control Plan</a>, and share with staff and parents.</li> <li>Guidance on communications and letter templates for schools to send to parents and staff will be shared via LCRC (London Coronavirus Response Centre)</li> </ul> <p>Infection control support and training will be made available to staff via Public Health</p>	Low
29	There is widespread transmission of Covid-19 in the community	Everyone	<ul style="list-style-type: none"> <li>As set out in the <a href="#">Local Outbreak Control Plan</a>, the school will follow the guidance of the London Coronavirus Response Centre (LCRC) on isolation of contacts and for a risk assessment to be completed. The SBM / Head will be in consultation with the <a href="#">Public Health Team</a>.</li> <li>The LCRC will provide guidance on communications and letter templates for schools to send to staff, parents of contacts, and the wider school community.</li> <li>Ongoing infection control advice and support will be made available to schools via the Public Health team</li> <li>The school will refer to and implement the Face Covering guidance on the Schools Hub</li> </ul>	

## Action Plan for Improvement

No.	Hazard/Hazardous Event (What can go wrong)	Action required to reduce risk so far as is reasonably practicable	Residual Risk	By Whom	Target Date	Completion Date	Completed By
1, 4, 21 & 23	Refer to the above numbers	A review of the revised guidance issued in August 2020 will be incorporated into this risk assessment	Low	SBM/ Head	26 Aug 2020	01.09.20	Janice Chaplin
2	Poor hand hygiene spreads the virus	<p>A review of the following will be carried out and addressed during the summer holidays:</p> <ul style="list-style-type: none"> <li>• whether the school has enough hand washing or hand sanitiser 'stations' available so that all pupils and staff can clean their hands regularly</li> <li>• building these routines into school culture, supported by behaviour expectations and helping ensure younger children and those with complex needs understand the need to follow them</li> </ul>	Low	SBM	1 Aug 2020	01.09.20	Janice Chaplin
5	Poor social distancing spreads the virus	<p>This is school dependant following DfE guidance</p> <ul style="list-style-type: none"> <li>• The following controls are in place for classrooms:</li> <li>• All classrooms: additional cleaning of high use areas at lunchtime. Additional cleaning of toilets after break time and lunchtime.</li> <li>• <b>Early Years:</b> flexible, spacious classroom arrangements, allowing for free flow activities, but with as much social distancing as possible. Group activities (children seated on carpets) will be arranged in rows or horseshoes. No face to face partner work. Minimal use of soft furnishings, resources kept in own year group.</li> </ul>	Low	Head	26 Aug 2020		

		<p>Any shared resources will be cleaned thoroughly or rested for 72 hours. Adults will be mindful of 2m social distancing requirements as far as is practically possible.</p> <ul style="list-style-type: none"> <li>• <b>Year 1 (year group bubble):</b> flexible, spacious classroom arrangements (as per early years). Staff maintaining social distancing as much as possible Striving to maintain 2 metres distance as much as possible. Well ventilated rooms. <b>Break time 10.30-10.45, Lunchtime: 12.30-1.30pm.</b></li> <li>• <b>Year 2 (year group bubble):</b> 2 children per desk (side by side), all desks facing forward or side by side. Striving to maintain 2 metres distance as much as possible. Well ventilated rooms. <b>Break time: 10.15-10.30, Lunchtime: 11.30-12.30.</b></li> <li>• The following controls are in place for toilets: <b>Children:</b> Designated toilets for each year group in Year 1 and Year 2. Designated toilets for each class in Reception. <b>Staff:</b> break time rota to reduce demand for use. No members of public allowed to use the toilets. Additional cleaning in place.</li> <li>• The following controls are in place for staff rooms: Maximum occupancy sign in place. Furniture removed to ensure maximum is not exceeded. Staff training on social distancing. Additional staffroom's created.</li> <li>• The following controls are in place for offices:</li> <li>• Maximum occupancy sign in place. No hot desking allowed. No cold calling at the school office. Appointment only.</li> </ul>					
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		<ul style="list-style-type: none"> <li>The following controls are in place for outside areas. <b>EYC:</b> No public access to site. Parents picking up and dropping off can only use external driveway and footpath. 2 metre markings and one way system in place. <b>Infants:</b> No public access to site. Parents picking up and dropping off on a rolling time slot to reduce crowding and footfall. Staff hand over children promptly and parents encouraged to leave straight away.</li> <li>The following controls are in place for entry/egress: <b>See: CEIS Year Group Bubble Arrangements:</b></li> </ul>					
10	Pupils and staff use public transport to get to and leave school	The school will work with Local Authority colleagues on mapping pupil journeys to identify if any further controls can be put in place, e.g. walking bus	Low	Head	31 Aug 2020		
	<b>The school does not use any designated school transport.</b>	At the start of the school term Staff will be shown and trained in how to put on and remove their face covering, dispose/store safely. Children will remove face masks before arriving at school. Pupils will be shown how to wash/sanitise their hands before/on entering the building and monitored each day	Low	SMT	7 Sep 2020		

**Risk Assessment Review:** During review of this risk assessment, any new controls identified in the action plan that are now in place should be transferred to the “Significant hazards and current controls” page to reflect the improvements made.

## Tiers of restrictions

### *Tier 1*

The default position for areas in national government intervention is that education and childcare settings will remain open. An area moving into national intervention with restrictions short of education and childcare closure is described as 'tier 1'. There are no changes to childcare, and the only difference in education settings is that where pupils in year 7 and above are educated, face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained.

All nurseries, childminders, schools, colleges and other educational establishments should remain open and continue to allow all their children and young people to attend, on site, with no other restrictions in place.

### *Tier 2*

Early years settings, primary schools and alternative provision (AP) providers, special schools and other specialist settings will continue to allow all children/pupils to attend on site. Secondary schools move to a rota model, combining on-site provision with remote education. They continue to allow full-time attendance on site to vulnerable children and young people and the children of critical workers. All other pupils should not attend on site except for their rota time. Further education (FE) providers should adopt similar principles with discretion to decide on a model that limits numbers on site but works for each individual setting. Further guidance is available from [here](#).

In all areas of national government intervention, education settings where pupils in year 7 and above are educated, face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained.

### *Tier 3*

Childcare, nurseries, primary schools, AP, special schools and other specialist settings will continue to allow all children/pupils to attend on site. Secondary schools, FE colleges and other educational establishments would allow full-time on-site provision only to vulnerable children, the children of critical workers and selected year groups (to be identified by Department for Education). Other pupils should not attend on site. Remote education to be provided for all other pupils.

In all areas of national government intervention, education settings where pupils in year 7 and above are educated, face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained.

### *Tier 4*

All nurseries, childminders, mainstream schools, colleges and other educational establishments allow full-time attendance on site only to our priority groups: vulnerable children and the children of critical workers. All other pupils should not attend on site. AP, special schools and other specialist settings will allow for full-time on-site attendance of all pupils. Remote education to be provided for all other pupils.

In all areas of national government intervention, education settings where pupils in year 7 and above are educated, face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained.